6.1.1 Make-up Lesson for Medical Leave

- Applicable to all the **Individual Courses**
- Eligibility Criteria
  - Valid **Medical Certificate** (MC) must be presented.
    - ✧ Neither Traditional Chinese Medicine nor Epidemic-related MCs are accepted unfortunately.
  - Students are entitled to one replacement lesson **every 3 months**.
    - ✧ The interval between the MC dates for replacement eligibility must be at least 90 days.
- Replacement Lesson
  - Duration of the make-up lesson is **50% of the original lesson duration**.
    - ✧ It may be split into 2 times in case the original lesson is extended.
    - ✧ Replacement lesson may be conducted by other teachers (than the original teacher) upon consent of the student.
  - The make-up date and time is subject to the availability of both the teacher and the convenience to the students by the mutual best-effort. The make-up lesson will be scheduled and conducted within 1.5 months (6 weeks) after the MC date, otherwise the entitlement shall be invalid unfortunately.

6.1.2 Feedback Correspondence on Homework

- Applicable to all the **Group Courses**
- Eligibility Criteria
  - Any missed lesson for any reason
- Feedback on Homework (Process Flow)
  1) The student shares a **video recording of the performance on the homework piece(s)** to the teacher via Learning Management System (LMS) once per missed lesson.
  - If LMS is not implemented, it may be sent by other manner including e-mail to school.
  2) The teacher will give back **one comprehensive feedback** by text or recording for the student.

6.2.1 Free Usage of Studio during Teacher's Leave

- Applicable to all the **Courses (Individual and Group)**
- Eligibility Criteria
  - Any case when the school (teacher) changes the Term Calendar
- Students are entitled to use the original lesson studio limitedly for the purpose of self-practice at the original lesson date and time the lesson of which are canceled due to the reason attributable to the school and/or teacher.
  - There may be several students at the same time in case of Group Courses.